



TOWN OF GRAFTON
GRAFTON MEMORIAL MUNICIPAL CENTER
30 PROVIDENCE ROAD
GRAFTON, MASSACHUSETTS 01519
(508) 839-5335 ext. 1195

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MINUTES
GRAFTON CABLE TELEVISION OVERSIGHT COMMITTEE
Sept. 20th, 2021

A meeting of the Grafton Cable Television Oversight Committee was held on Sept. 20th, 2021 via ZOOM. Members participating are listed: by roll call - Jim Gallagher, Bob Hassinger, Bob Berger, Jack Kelley, Lisa Kelley, Corson Wyman, Bob DeToma. The meeting was called to order at 7:05 PM. The following represents the results of the meeting:

Public Input – Mr. Hassinger raised a question of coverage for GazeboPalooza. Bob DeToma replied that he had been in contact with Dana Wilson. Mr. Hassinger also praised the use of 3 cameras within the Green Screen setup.

Meeting Minutes – Jack Kelley moved to accept the Minutes of Aug. 16th, as written, Bob Berger 2nd.

Treasurer's Report – Mr. Berger reported on the Cable accounts. The report is still in limbo as Accounting is still in process of reconciling end of Fiscal Year. Next meeting will reflect more accurate numbers. Mr. Hassinger commented that the balance seemed a bit lower than expected, and advised caution.

Public Relations Discussion – Bob DeToma reported that William Blake (Communications Specialist) will promote GCTV activities with all local print media. DeToma will email William of activity that GCTV deems worthy of coverage.

Water Damage – Mr. Berger reported on the water that has been seeping into the building from the corner nearest to the hill. Recent storms have directed all the water toward the foundation. Mr. Berger advises a Swale be installed, and advised the committee of his efforts to obtain quotes. Mr. Wyman asked who was responsible for the cost of work. Mr. Berger advised that the Committee was capable of funding the project. Mr. Berger will pursue the bidding process using best business practices. Mr. Hassinger moved the Committee pursue the best bid offer for the proposed Swale project. Mr. Berger 2nd. Vote by roll call was unanimous.

Room A and Room F updates – Mr. DeToma reported on the purchase of OWL Meeting devices, paid for by the Town Administrators office. Testing date to be determined. Mr. Hassinger mentioned his experience with the OWL device, and reported that they were workable but not a perfect solution. Mr. Berger added his input regarding the upgrade of Room F. Mr. Berger has reached out to Stewart Randall for assessment of Room F equipment and potential upgrades. Mr. Berger wants to be proactive for future budgeting purposes. Mr. Hassinger raised concern about the potential cost of the project.

Access Activity - Jack Kelley informed the membership of activities which include Bus Stop Weather, new episodes of Minute by Minute, covering Small Stomes, and an interview with Congressman McGovern. Bob DeToma informed the committee of Cadence Tuckers request to volunteer at the studio. Jack has been sitting by her side and training her in Adobe Premiere. Mr. Hassinger asked about her training at Grafton High. Cadence has not had opportunities at Grafton High.

Items not anticipated by the Chairman 48 hrs. in advance of the meeting – The Chair asked Mr. Berger if he was prepared for Finance Committee budget meetings. Mr. Hassinger asked about the status of acquiring new Macs and PCs. The Town's I.T. Contractor will be involved in the procurement process.

Next Meeting - proposed Wed. Oct. 20th, 2021 via ZOOM at 7PM. (moved due to Town Meeting 10-18-21)

Meeting Adjourns – Mr. Hassinger moved to adjourn, Jack Kelley 2nd. Vote by roll call was unanimous. 7:49PM